

**Water Resources Advisory commission
Lesson Learned Feedback Survey**

Name: _____ (Optional)

The purpose of this questionnaire is to get you to think about how WRAC does business and things that can be revised, added and deleted to improve our process.

Please review or complete this survey prior to May 2 and if you complete the survey, bring it to the meeting.

Meeting Notification Process

1. The current meeting notification process, staff send an e-mail notification with the agenda document attached (only one attachment is sent for the benefit of AOL users) seven (7) days prior to the meeting, additional readahead information is posted on WRAC web page. Hard copies are mailed on the same day. (All information is sent to Members, their Alternates and Interested Parties)

Continue same meeting notification process YES___ NO___. Or modify the process to:

Meeting Procedures

2. The current agenda development process as defined in the Priority Plan dictates that draft meeting agendas are brought to the Commission three (3) months prior to the meeting for review and input by members. The Draft Agendas are also provided to the Governing Board for their review and input. Agendas are then finalized by the Chairman and staff seven to ten days prior to a meeting.

Continue same agenda development process YES___ NO___. Or modify the process to:

3. Currently when the WRAC meets off-site the geographical location of the meeting drives the agenda (topic of discussion)

Continue same process YES___ NO___. Or modify the process to:

4. Currently the Agenda format includes the time the issues are scheduled, the number or place in the agenda, the issue title, the speakers name, title, agency and, if District staff, their department, and a breakdown of the time allotted (ex. 10p/20d/20r if needed).

Continue same agenda format YES___ NO___. Or modify the format to:

5. For the first half of the year the table/seating arrangements were in a u-shape, the seating arrangement was then changed to either a square or a rectangular format depending on the size of the rooms.

Continue the rectangular room arrangement YES___ NO___. Or modify the format to:

6. On the day of the meeting, agenda packets, nameplates are available at the registration desk. At the desk a sign in sheet is there for your signature.

Continue same process YES___ NO___. Or modify the process to:

7. Several Governing Board members have requested that at least two WRAC members attend the Thursday Governing Board meetings to be available to provide updates. At this time, volunteers meet this requirement.

Continue same process YES___ NO___. Or modify the process to:

8. Currently, if you are interested in the viewing of videotapes of previous WRAC meetings, they have to be requested. Would you like to be able to view tapes of WRAC meeting on the WRAC website? YES___ NO___.

Web Page Design and Accessibility

9. How frequently do you visit the following sections of the WRAC web site?

a. Agenda for the next meeting	_____ # times a month
b. Backup materials for the next meeting	_____ # times a month
c. Meeting minutes	_____ # times a month
d. Schedule	_____ # times a month
e. Hot topics	_____ # times a month
f. Previous presentation	_____ # times a month

10. How easy is it to access:

a. Agenda for the next meeting	very easy___, easy___, hard___, very hard___
b. Backup materials for next mtg.	very easy___, easy___, hard___, very hard___
c. Meeting minutes	very easy___, easy___, hard___, very hard___
d. Schedule	very easy___, easy___, hard___, very hard___
e. Previous presentation	very easy___, easy___, hard___, very hard___

11. What new features would you like to see added to the WRAC web site?

12. What new features would you like to see changed in the WRAC web site?

Travel Accommodations and Meeting Facilities

13. Overall the hotel accommodations selected for overnight stays when meetings have been held in West Palm Beach have been acceptable? YES___ NO___. If no, is there a hotel nearby that you would like us to check out for possible use? _____
14. Overall the hotel accommodations selected for overnight stays when meetings have been held off-site have been acceptable? YES___ NO___. If we return to that location again would you use that same hotel? YES___ NO___. If no, name the facilities you would not like to use again? _____
15. Our Off Site meetings have taken place in the following meeting facilities, Would you for us to use the following facilities again when the time comes?
- Palm Beach Co. Southern Region Operations Center. YES___ NO___.
 - International Game and Fish Association Hall of Fame and Museum. YES___ NO___.
 - Fort Myers Service Center. YES___ NO___.
 - Miccosukee Gaming and Resort. YES___ NO___.
 - KOA campground of Lake Okeechobee. YES___ NO___.
 - USDA-ARS-US Horticultural Research Laboratory.
16. How can we improve on the current travel reimbursement process?

Future Topics of Discussion

17. What issues would you like see scheduled for discussion at the WRAC meetings in the next year?
18. What Individuals involved in water resources issues and or south Florida ecosystem restoration would you like to hear from at a WRAC meeting?
19. Do you want to review the Project Implementation Report for each of the individual CERP Projects?
20. Would you like to receive updates from the RECOVER Leadership on a regular basis as they shift into gear? YES___ NO___.
21. Would you like to revisit the WRAC top priority issues, as listed in the Priority Plan, in the next year? YES___ NO___.
22. Are there any issues that you would like to raise that were not included in this survey?